

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
October 13, 2026 7:00pm

MEETING MINUTES (UNAPPROVED)

Present: Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Jim Parker, Susan Brosnan, Stephanie McEvoy Director

Absent: Rosemary Sullivan

Guests: Ms. Beth Gates from Rogers Library, Southampton NY

Meeting was called to order by President Michael Stutt at 7:02pm

Pledge of Allegiance was recited by all in attendance.

Adoption of the Agenda 1st motion M.Stutt,/2nd B.Skelly, passes

Approval of the minutes of the September 15, 2026 Board Meeting 1st motion J.Parker,/2nd F.Baker, passes
NYLA Future Leaders Presentation – Alex Giresi, Head of Teen Services – gave a wonderful presentation explaining her participation at this seminar and her capstone project entitled “Readers Better Together” detailing an Audiobook Walking Club. Very well presented -Alex has distinguished herself as a true ‘future leader’ and we are fortunate to have her at HBPL.

Period of Public Expression I - none

Correspondence - Director read a commentary from a “Mom’s” social media group noting they saw a person urinating on Library grounds, no immediate action or concern at this point, just as an FYI. Also discussion of a patron/resident’s recent letter to editor of S’Hampton Press re the use of CPF monies to improve the library, Director had a subsequent ad hoc meeting with Town Supervisor Maria Moore to clarify legal uses of CPF funding and was able to give Supervisor a tour of HBPL, outlining various needs.

Treasurer’s Report

- Warrant ‘Schedule of Claims’– 1st motion S.Joslin,/2nd J.Parker, passes
- Prepays– 1st motion F.Baker,/2nd B.Skelly, passes
- Payrolls– 1st motion J.Parker,/2nd F.Baker, passes
- Financial Reports – 1st motion B.Skelly./2ndS.Joslin, passes

Director’s Report / Personnel Report - Director reported on the following: Door Counts including new door count for Book Store; ESL class popularity and growth including potential intern joining soon; A.Palumbo Legislative Breakfast (occured but Senator AP was unable to attend at last minute); NYS Library Aid Construction Grant specifics to renovate Helen Gould Room; TJ Sciaconi open-house/mobile office meetings held recently in HBPL; Utica Ins Claim (see below); new flooring requirement in computer/ref area (see below)which will necessitate Library closure on a future Saturday (alternate is a Friday); and Maintenance Mgr ‘facelift’ of Children’s Area along with his securing proposals for NYS Library Aid Construction Grant.

Committee Reports

- Bylaws & Policy - No Meeting
- Building & Grounds - No Meeting
- Finance & Capital Endowment - No Meeting
- Fundraising & Community Outreach - No Meeting
- Friends of the Library - Director attended Sept meeting and reported that Art Auction netted \$846; Book Store sales \$37K and \$9K from e-bay; Matching Grants drive success and noted Friends of the Library Week occurs 10/18-10/24.
- Nominations - No Meeting
- Strategic Planning - No Meeting

Old Business

- Insurance claim for July 4th storm damage - Claim from Utica Ins. Co. awarded in the amount of \$13K after exemptions/dis-allows and deductible.

New Business

- Resolution 26-16 Services by We'll Floor U - Unanimous vote by Board to replace sections of flooring in Adult Computer room and behind Adult Reference desk area - Stutt-Y; Baker-Y; Skelly-Y; Jay-Y; Joslin-Y; Parker-Y; Sullivan-abs therefore passes 6/0/1.
- Annual Meeting, Sunday, December 13th 5:30pm - Date and location approved by all and looked forward to
- Construction Grant – preliminary recommendation for funding renovation to program room discussed in depth - will take some time but progress is being made and this renovation is sorely needed.
- Letter to the editor - see above in Director's Report, Director responded directly to patron/resident in person, not for S'Hampton Press publication.

Period of Public Expression II - None

****NEW Strategic Plan Discussion - None**

Executive Session – if necessary - 8:03pm Executive Session voted on to be held-see separate notes-1st motion B.Skelly./2ndS.Joslin, passes

Adjournment by President Stutt at 8:30pm 1st motion J.Parker./2nd.F.Baker, passes

Next meeting: November 10, 2026

Respectfully Submitted,
Barbara A. Skelly
Secretary