

HAMPTON BAYS PUBLIC LIBRARY

MEETING OF THE BOARD OF TRUSTEES

September 15, 2026 7:00pm

(Meeting date changed on September 3, 2026 by approval of the Board of Trustees)

MEETING MINUTES (UNAPPROVED)

Present: Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Jim Parker, Susan Brosnan, Stephanie McEvoy Director

Absent: Rosemary Sullivan, conference called in

Guests: None

Meeting was called to order by President Michael Stutt at 7:01pm

Pledge of Allegiance was recited by all in attendance.

Adoption of the Agenda (with slight changes) 1st motion B.Skelly,/2nd S. Joslin, passes

Approval of the minutes of the August 11, 2026 Board Meeting 1st motion J.Parker,/2nd F.Baker, passes

NYLA Future Leaders Presentation – Alex Giresi, Head of Teen Services – tabled until October

Period of Public Expression I - none

Correspondence - Director read thank you notes from various patrons regarding Library of Things; Donna Valle handling of NYC trips/theatre tickets; and many notes of thanks to teen staff from graduating teens and parents.

Treasurer's Report

- Warrant 'Schedule of Claims' – 1st motion J.Parker,/2nd B.Jay, passes
- Prepays– 1st motion S. Joslin,/2nd J.Parker, passes
- Payrolls– 1st motion B.Skelly,/2nd F.Baker, passes
- Financial Reports – 1st motion J.Parker/2nd M.Stutt, passes

Director's Report / Personnel Report – Director thanked all for their concern/caring/coordination while she was on medical leave for a short period; staff functioned efficiently in her absence. Reported on door counts; Assemblyman TJ Schiavoni visit; FOIL request; projector replacement in the Helen Gould room; growth of both Eng & Spanish speaker classes and purchase of new "Incident Reporting" software at a reduced rate through arrangement made with SCLS. Construction grant application for renovation of Helen Gould Room in progress. Deadline to submit is 9/21/2026.

Committee Reports

- Bylaws & Policy – no meeting at this time
- Building & Grounds – no meeting at this time
- Finance & Capital Endowment – no meeting at this time
- Fundraising & Community Outreach – no meeting at this time
- Friends of the Library – no meeting at this time
- Nominations – no meeting at this time
- Strategic Planning - no meeting at this time

Old Business

- Insurance claim for storm damage – process is ongoing, progress being made

New Business

- Trustee training – 2 hrs per year (Review YTD) – Director reminded 3 Trustees that their commitment is still open and needs to be completed by December.

- Legislative Breakfast report from B.Skelly (at MCPL) – Trustee gave report after attending this event; which summarized budget requests from all NY Libraries, and showed PPT of this modern, newly redesigned/refurbished MCPL.
 - Invitation to future event to Governor Hochul’s rep.- awaiting date.
- Survey Possibility – Trustee Skelly gave summary of previous survey done of HBPL patrons in 2019 with healthy discussion ensuing regarding administering an updated survey possibly in 2027. This would be first step towards redefining Strategic Plan and addressing future Building renovations. Skelly will provide more details regarding logistics/costs/etc. Suggest that Fundraising & Outreach Committee adopt this initiative.

Period of Public Expression II – none

****NEW Strategic Plan Discussion** – ties in to Survey discussion, see above.

Executive Session – if necessary – none

Adjournment - occurred at 8:10pm 1st motion S.Joslin,/2nd B.Skelly, passes

Next meeting: October 13, 2026

Respectfully Submitted,
Barbara Skelly
Secretary