

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
August 11, 2026 7:00pm

MEETING MINUTES (UNAPPROVED)

Present: Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Jim Parker, Rosemary Sullivan, Susan Brosnan Treasurer, Stephanie McEvoy Director

Absent: None

Guests: Ms. Patricia Kelly-Stiles

Meeting was called to order by President Michael Stutt at 7:03pm

Pledge of Allegiance was recited by all.

Adoption of the Agenda– 1st motion J.Parker,/2nd F.Baker, passes

Approval of the minutes of the July 14, 2026 Board Meeting– 1st motion B.Skelly/2nd B. Jay, passes

Approval of the minutes of the July 14, 2026 Executive Session Meeting– 1st motion B.Skelly/2nd M.Stutt, passes

2027 Proposed Budget Presentation - Director McEvoy went through a comprehensive powerpoint presentation to the room, highlighting all the activities/positives and gains of the Library that serves our community; with focus on smart spending and astute planning for future growth with the goal of the successful passing of the next days Budget vote by the community.

Period of Public Expression I – Ms. Kelly-Stiles, who is also a volunteer with Friends, spoke to offer her support of all that the Library has done and what it means to a long-time Hampton Bays resident; providing positive comments on the management, offerings and sustainability of the Library. Questions regarding our Capital Expense & Cap Ex Reserve accounts, our method of contribution to said funds and what to do in an emergency budget situation.

Correspondence – Card received from a resident patron praising Circ Desk person Katie who stopped on the road to change this patrons car-tire!

Treasurer's Report

- Warrant 'Schedule of Claims'– 1st motion S.Joslin,/2nd J.Parker, passes
- Prepays– 1st motion J.Parker,/2nd R.Sullivan, passes
- Payrolls (2)– 1st motion B.Jay,/2nd B.Skelly, passes
- Financial Reports – 1st motion S.Joslin,/2nd F.Baker, passes

Director's Report / Personnel Report - Director reported on the following: East Quogue funds resulted in a \$28K additional gain this year; 100% receipt of all CPF pilot tax funds; Assemblyman TJ Schiavoni visit to HB Aug & Sept dates; July 4th storm damage and clean up efforts and costs, including significant internal computer damage; Chamber of Commerce concert in GGPark; various meeting attendances and personnel changes.

Committee Reports

- Bylaws & Policy - none
- Building & Grounds - none
- Finance & Capital Endowment - none
- Fundraising & Community Outreach - none
- Friends of the Library - Director reported on financial status for July; positive matching grants effort; \$1200 Ebay sales from Book Store; Discontinuance of BookGiveAways which have proven to be ineffective and instead will make use of separate "Savers" shelf to send monthly. (Savers is a thrift store that accepts book donations).
- Nominations - none
- Strategic Planning - none

Old Business

- Legislative Breakfast with rep(s) from Governor Hochul's office – 12:30pm Aug 13th at Middle Country Public Library, Centereach - Skelly will attend and report back.

Suffolk Library Trustees are cordially invited.

- Legislative Breakfast with Senator Anthony Palumbo **Tuesday, September 8th 10-11:30am at HAMPTON BAYS PUBLIC LIBRARY**. Please plan to attend.

New Business

- Trustee departure December 2026 - Trustee Rosemary Sullivan has announced that she will resign effective December 2026 due to scheduling reasons; Susan Brosnan, our Treasurer was asked to fill the role and has accepted and will wear “two hats” effective January 2027: that of a Director/Trustee and that of the HBPL Board of Trustee (official) Treasurer. Susan’s background is in Finance.

Period of Public Expression II - none

****NEW Strategic Plan Discussion - none**

Executive Session – if necessary - none

Adjournment was proposed by President Stutt at 8:29 pm - 1st motion B.Skelly/2nd F. Baker, passes

Next meeting: September 8, 2026

Respectfully Submitted,
Barbara Skelly
Secretary