

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
July 14, 2026 7:00pm

MEETING MINUTES (UNAPPROVED)

Present: Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Jim Parker, Rosemary Sullivan, Susan Brosnan Treasurer, Stephanie McEvoy Director

Absent: Stefani Joslin

Guests: None

Meeting was called to order by President Michael Stutt at 7:08pm

Pledge of Allegiance was recited by all.

Adoption of the Agenda– 1st motion J.Parker,/2nd B.Skelly, passes

Approval of the minutes of the June 9, 2026 Board Meeting– 1st motion B.Jay,/2nd R.Sullivan, passes

Period of Public Expression I – none

Correspondence – none

Treasurer's Report

- Warrant 'Schedule of Claims'– 1st motion R.Sullivan,/2nd J.Parker, passes
- Prepays– 1st motion B.Skelly,/2nd J.Parker, passes
- Payrolls (2)– 1st motion B.Jay,/2nd J.Parker, passes
- Financial Reports – 1st motion B.Skelly,/2nd B.Jay, passes

Director's Report / Personnel Report - Director reported on the following: 97% of tax receipts received for 2026; success of Summer Reading Club program with HB Elementary school (result of the kick-off party 6/26); trustee training meeting at Mattituck-Laurel; 2 new door counters; attendance at ALA Chicago conference with reports attached; HB Chamber of Commerce scholarship; EQ patron card renewals; 2 upcoming breakfast meetings with government officials; and personnel report.

Committee Reports

- Bylaws & Policy - none
- Building & Grounds - none
- Finance & Capital Endowment - none
- Fundraising & Community Outreach - none
- Friends of the Library - none, but Director gave a positive overview of their financial support of recent programs and various general info.
- Nominations - none
- Strategic Planning - none

Old Business

- None

New Business

- Legislative Breakfast with rep(s) from Governor Hochul's office – Thurs. Aug 13th at Middle Country Public Library – Suffolk Library Trustees are cordially invited. Skelly attending and offered to take any 3 other BOD members.
- Legislative Breakfast with Senator Anthony Palumbo Tuesday, September 8th 10-11:30am at HAMPTON BAYS PUBLIC LIBRARY. Please plan to attend, very important
- Volz & Vigliotta service agreement for July 2026 - June 2027 requires signature by Board President
- Trustee intention to leave the Board when 1st term expires December 2026.

Period of Public Expression II - none.

****NEW Strategic Plan Discussion** - none

Executive Session –

- To discuss a personnel matter
- To discuss a patron matter

Adjournment - President Stutt called for adjournment at 7:35pm 1st motion B.Skelly,/2nd M. Stutt, passes

Move To Executive Session - President Stutt made motion to move into Exec Session, at 7:36pm 1st motion J. Parker,/2nd F. Baker, passes

Next meeting: August 11, 2026

Respectfully Submitted,
Barbara Skelly, Secretary