

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
June 9, 2026 7:00pm

MEETING MINUTES - UNAPPROVED

Present: Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Jim Parker, Rosemary Sullivan, Susan Brosnan Treasurer, Stephanie McEvoy Director

Guests: None

Meeting was called to order by President Michael Stutt at 7:05pm

Pledge of Allegiance was recited by all.

Adoption of the Agenda– 1st motion R.Sullivan,/2nd B.Skelly, passes

Approval of the minutes of the May 12, 2026 Board Meeting– 1st motion J.Parker,/2nd B.Jay, passes

Period of Public Expression I – none

Correspondence – lovely thank you note from Nancy Galya, patron and volunteer from HBBA Garden Party to acknowledge front circ staff help with selling tickets/collecting monies for June 4th event.

Treasurer’s Report

- Warrant ‘Schedule of Claims’– 1st motion B.Skelly,/2nd S.Joslin, passes
- Prepays– 1st motion S. Joslin,/2nd J.Parker, passes
- Payrolls– 1st motion F.Baker,/2nd J.Parker, passes
- Financial Reports – 1st motion S. Joslin,/2nd R.Sullivan, passes

Director’s Report / Personnel Report – Director reported on the following: Door counts; receipt of tax monies on schedule; new alliance with Hampton Theatre Co for reduced tickets; 2 new door counters on order and await install date-funded by The Friends; BOCES/ESL scheduling; HBPL ESL programming; staff attendance reports on LI Library Conference and other seminars; HB schools Summer Reading Club integration with our own; new recycling effort re crayons and finally Personnel Report for month of May.

Committee Reports

- Bylaws & Policy – no meeting
- Building & Grounds – met 5/12/2026 – notes provided 5/13 and re introduced to Trustee packet
- Finance & Capital Endowment – no meeting
- Fundraising & Community Outreach – no meeting
- Friends of the Library – met briefly to discuss budget; focus is on Art Auction coming up
- Nominations – no meeting
- Strategic Planning - no meeting

Old Business

- Nones

New Business

- Resolution 26-14 Approval of service contracts and work by Lighthouse Security -Passed Unanimously. Votes: Stutt-Y; Parker-Y; Baker-Y; Skelly-Y; Joslin-Y; Jay-Y; Sullivan-Y therefore 7/0/0 majority ruling allows passing.

- Resolution 26-15 Approval of work by Sensusource-Passed Unanimously. Votes: Stutt-Y; Parker-Y; Baker-Y; Skelly-Y; Joslin-Y; Jay-Y; Sullivan-Y therefore 7/0/0 majority ruling allows passing.
- Trustee Training June 3rd – share inspirational take-aways. Attended by B.Jay; B.Skelly; M.Stutt; S.Joslin and S. McEvoy including issues of Sustainability; “Elevator Speech”; Survey Needed/Types to Consider; NYS Library Sustainability Certification Program. Director has put slides on our shared drive for all to see/review. A very worthwhile training program.
- **Save the Date:** Trustee Training Opportunity – Trustee’s Guide to AI in Libraries, John Jermain Memorial Library, July 8th at 7pm

Period of Public Expression II – none

****NEW Strategic Plan Discussion**

Executive Session – If necessary – none

Adjournment – at 7:59pm - 1st motion M.Stutt/2nd B.Skelly, passes

Next meeting: July 14, 2026