HAMPTON BAYS PUBLIC LIBRARY

MEETING OF THE BOARD OF TRUSTEES

May 12, 2026 7:00pm

MEETING MINUTES

Present: Barbara Skelly, Barbara Jay, Rosemary Sullivan, Jim Parker, Stefani Joslin, Susan Brosnan Treasurer, Stephanie McEvoy Director
Absent: Michael Stutt, Frank Baker
Guests: None

Meeting was called to order by Secretary Barbara Skelly 7:05pm in the absence of President and Vice-President

Pledge of Allegiance was recited by all attendees.

Adoption of the Agenda – 1st motion R. Sullivan,/2nd S.Joslin, passes

Approval of the minutes of the April 14, 2026 Board Meeting 1st motion S.Joslin,/2nd J.Parker, passes

Period of Public Expression I - none

Correspondence – Director received a thank you card from St. Rosalie "Common Good" committee for our participation and good work with Blessing Box and other initiatives.

Treasurer's Report
Warrant 'Schedule of Claims' 1st motion B.Skelly,/2nd S.Joslin, passes
Prepays 1st motion J.Parker,/2nd B.Jay, passes
Payrolls 1st motion B.Skelly,/2nd S.Joslin, passes
Financial Reports 1st motion J.Parker/2nd S.Joslin, passes

Director's Report / Personnel Report – Director reported on current door counts (increase); 57% of tax revenue received to date; DOJ mandates re ADA Title II web accessibility deadlines; fiber network installation; Dime Bank transfers to M&T Bank; use of Helen Gould room temporarily for supervised overflow of children's activities; attendance to SCLS Cataloging 101 course; and personnel report.

Committee Reports

- Bylaws & Policy – no meeting at this time
- Building & Grounds – met 5/12/2026- see separate notes
- Finance & Capital Endowment – met 5/7/2026 - for budget review, no meeting notes required
- Fundraising & Community Outreach – no meeting at this time
- Friends of the Library – Director reported on success of Decades Dance event; plans for Art Auction and another Book Give-Away in August and status of Book Store inventory reduction.
- Nominations – no meeting at this time
- Strategic Planning – no meeting at this time

Old Business

- Reminder: Trustee training - June 3 at 7pm at the Mattituck-Laurel Library speakers – so far approx. 4 Board members will attend along with Director

New Business

- Resolution 26-10 Approval of NYS Report 2025-Passed Unanimously. Votes: Stutt-abs; Parker-Y; Baker-abs; Skelly-Y; Joslin-Y; Jay-Y; Sullivan-Y therefore 5/0/2 majority ruling allows passing.
- Resolution 26-11 Additional door counters-Passed Unanimously. Votes: Stutt-abs; Parker-Y; Baker-abs; Skelly-Y; Joslin-Y; Jay-Y; Sullivan-Y therefore 5/0/2 majority ruling allows passing.
- Resolution 26-12 Review & approval 2027 Operating Budget-Passed Unanimously. Votes: Stutt-abs; Parker-Y; Baker-abs; Skelly-Y; Joslin-Y; Jay-Y; Sullivan-Y therefore 5/0/2 majority ruling allows passing.
- Resolution 26-13 Approval for Transfer of Funds & Commitment to Capital Reserve-Passed Unanimously. Votes: Stutt-abs; Parker-Y; Baker-abs; Skelly-Y; Joslin-Y; Jay-Y; Sullivan-Y therefore 5/0/2 majority ruling allows passing.
- Review Budget Vote date – Discussion of changing date due to allowing more time for review before vote; all agreed to leave 'as is' since worked successfully past two years with less time in between dates.

Period of Public Expression II - none

****NEW Strategic Plan Discussion –** Brief but productive discussion on possible next steps after Feasibility Study, significant value in having these 'as built' drawings and recommendations as a starting point for further/future discussion and eventual plans**.**
Executive Session – If necessary (not needed)

Adjournment - Secretary adjourned the meeting at 8:07pm 1st motion B.Jay,/2nd J.Parker, passes

Respectfully Submitted,
Barbara Skelly
Secretary

Next meeting: June 9, 2026