

HAMPTON BAYS PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
April 14, 2026 7:00pm

MEETING MINUTES

Present: Michael Stutt, Barbara Skelly, Barbara Jay, Stefani Joslin, Jim Parker, Susan Brosnan Treasurer, Stephanie McEvoy Director

Absent: Frank Baker, Rosemary Sullivan

Guests: Kathy Rhode, Secretary of Friends of HBPL

Meeting was called to order by President Michael Stutt at 7:01pm

Pledge of Allegiance was recited by all attendees.

Adoption of the Agenda – 1st motion B.Skelly,/2nd S.Joslin, passes

Approval of the minutes of the March 10, 2026 Board Meeting 1st motion J.Parker/2nd B.Jay, passes

Period of Public Expression I – Guest Kathy Rhode spoke about the upcoming 4/25 “Dance the Decades” and encouraged all to attend, as this event is sponsored by the Friends of the HBPL.

Audit Report – by **Al Coster of Baldessari & Coster** – a very detailed and comprehensive overview of our 2025/current financial position was offered and hard copy booklets of corresponding info analyzed with questions from the Board and Director on various items. Auditor confirms that we are in a fairly positive financial position.

Correspondence – none.

Treasurer’s Report

- Warrant ‘Schedule of Claims’ 1st motion B.Skelly,/2nd J.Parker, passes
- Prepays 1st motion S.Joslin/2nd B.Jay, passes
- Payrolls 1st motion B.Skelly,/2nd J.Parker, passes
- Financial Reports 1st motion S.Joslin,/2nd B.Jay, passes

Director’s Report / Personnel Report – Director McEvoy reported on positive door counts; 56% tax revenue already collected by end of March; cleaning company review of services; Library Chef new online resource; new “Listening Station” in adult reading room; successful Staff Development Day including new Safety Drills; St.Patrick’s Day parade; ESL coordinator meeting with HB schools; community meetings; ADA mandated new digital platform; NY State report compilation and personnel changes.

Committee Reports

- Bylaws & Policy – no meeting
- Building & Grounds- no meeting, but plan for mid-May for various projects to be discussed
- Finance & Capital Endowment – no meeting
- Fundraising & Community Outreach – no meeting
- Friends of the Library – see above re “Dance the Decades” event
- Nominations – no meeting
- Strategic Planning - no meeting

Old Business

- Reminder: Friends Fundraiser: Dance the Decades –Tell your friends! (flyer with details attached)

New Business

- Resolutions 26-08 Approval of 2025 Audit Report - Passed Unanimously. Votes: Stutt-Y; Skelly-Y; Joslin-Y; Jay-Y; Parker-Y; therefore 5/2/0 majority ruling allows passing
- Resolution 26-09 Approval of 2025 Form-990 - Passed Unanimously. Votes: Stutt-Y; Skelly-Y; Joslin-Y; Jay-Y; Parker-Y; therefore 5/2/0 majority ruling allows passing
- Trustee training - June 3 at 7pm at the Mattituck-Laurel Library speakers Rebekkah Smith Aldrich and Jerry Nichols

Period of Public Expression II – none

****NEW Strategic Plan Discussion** – integrated within many of the above discussions

Executive Session – If necessary

Adjournment

Next meeting: May 12, 2026