

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
February 10, 2026 7:00pm

Meeting Minutes – UNAPPROVED

Present: Michael Stutt, Frank Baker, Barbara Jay, Rosemary Sullivan, Susan Brosnan, Stefani Joslin, and Director Stephanie McEvoy

By Phone: Barbara Skelly

Absent: Jim Parker, Barbara Skelly

Guests: None

Call to order by President Michael Stutt at 7:09pm

Pledge of Allegiance was recited by all attendees

Adoption of the Agenda 1st motion F. Baker/ 2nd motion B. Jay, passes

Approval of the minutes of the January 13, 2026 Board Meeting 1st motion S. Joslin / 2nd M. Stutt, passes

Period of Public Expression I - none

Correspondence- none

Treasurer's Report

- Warrant ‘Schedule of Claims’ - 1st motion S. Joslin/ 2nd B. Jay, passes
- Prepays- 1st motion F. Baker/ 2nd R. Sullivan, passes
- Payrolls- 1st motion B. Jay/ 2nd R. Sullivan, passes
- Financial Reports- 1st motion S. Joslin/ 2nd F. Baker, passes

Director's Report / Personnel Report

Director McEvoy reported the following: Opening new book vendor accounts with Barnes & Nobles and Amazon. Book account with Ingram is open but will take a few months for books to be “shelf ready”. Working on pricing for digitization Southampton Press past newspapers. Library closure on Jan 18th, 25th, 26th and one hour delay on the 27th due to weather conditions. Legal consultation for new Board of Trustee Bylaw policy, Nerf War Event Acknowledgment, and Trustee Computer policy

Committee Reports

- Bylaws & Policy - report on 12/16/25 meeting- previously reported on at January meeting
- Building & Grounds- no meeting
- Finance & Capital Endowment- no meeting
- Fundraising & Community Outreach- no meeting
- Friends of the Library- April 25th Dance the Decades at the American Legion. Save the date!
- Nominations- no meeting
- Strategic Planning- no meeting

Old Business

- Bylaw additional revisions for approval
- Resolution 26-05 Approval of Final Revisions to Board of Trustee Bylaws-nPassed Unanimously. Votes: Y- Stutt; Y- Baker; Y- Joslin; Y- Jay; Y- Sullivan. 5/0/0 Majority ruling allows passing.

New Business

- May Board meeting date change- will be addressed closer to May date
- Resolution 26-03 Purchase of Trustee laptops- Passed Unanimously. Votes: Y- Stutt; Y- Baker; Y- Joslin; Y- Jay; Y- Sullivan. 5/0/0 Majority ruling allows passing.
- Resolution 26-04 Approval of Trustee computer policy- Passed Unanimously. Votes: Y- Stutt; Y- Baker; Y- Joslin; Y- Jay; Y- Sullivan. 5/0/0 Majority ruling allows passing.
- Resolution 26-06 Approval of Nerf Wars Event Acknowledgment- Passed Unanimously. Votes: Y- Stutt; Y- Baker; Y- Joslin; Y- Jay; Y- Sullivan. 5/0/0 Majority ruling allows passing.
- Board of Trustee Computer Policy – signatures required. Signed by all in attendance

Period of Public Expression II- none

****NEW Strategic Plan Discussion**

Fundraising for the future and creating a history for the library discussed.

Executive Session –None

Adjournment at 7:55pm- 1st motion R. Sullivan / 2nd F. Baker, passes

Next meeting: March 10, 2026

Respectfully submitted,
Stefani Joslin
Trustee