

**HAMPTON BAYS PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**  
**December 9, 2025 7:00pm**

**MEETING MINUTES**

**Present:** Michael Stutt, Frank Baker, Barbara Skelly, Stefani Joslin, Rosemary Sullivan, Barbara Jay, Jim Parker, Treasurer Susan Brosnan, Stephanie McEvoy Director

**Guests:** None

**Meeting was called to order** by President Michael Stutt at 7:04pm

**Pledge of Allegiance** was recited by all attendees.

**Adoption of the Agenda** – 1<sup>st</sup> motion S.Joslin,/2nd F.Baker, passes

**Approval of the minutes** of the November 12, 2025 Board Meeting – 1<sup>st</sup> motion B.Skelly,/2nd B.Jay, passes

**Period of Public Expression I-** none

**Correspondence** – Director reported on a FaceBook posting by a Hampton Bays group which lambasted the Library due to certain books being displayed in the Children’s room; others responded on the posting in support of the Library choices as the books were appropriate and could be chosen at a parent’s discretion. Posting was subsequently removed by FB Administrator.

**Treasurer’s Report**

Warrant ‘Schedule of Claims’ 1<sup>st</sup> motion B.Skelly,/2nd J.Parker, passes

Prepays 1<sup>st</sup> motion S.Joslin,/2nd R.Sullivan, passes

Payrolls 1<sup>st</sup> motion B.Jay,/2nd B.Skelly, passes

Financial Reports 1<sup>st</sup> motion J.Parker,/2nd R.Sullivan, passes

**Director’s Report / Personnel Report** – Director reported on the following: Door Counts; School/Police “Safety & Threat Assessment” very valuable training session; ESL classes and citizenship test prep; leases on color printers/copiers; NYLA trustee training 12/2; Civic Association Presentation 11/24; HBPL Annual Meeting 11/30; Southampton Press newspaper digitization project; Conversation Café; SCLS Telecommunicatons/Cybersecurity Session. No personnel changes this month.

**Committee Reports**

- Bylaws & Policy - M. Stutt to advise-this group scheduled mtg for 12/16
- Building & Grounds - no meeting
- Finance & Capital Endowment – no meeting
- Fundraising & Community Outreach – no meeting
- Friends of the Library – Director reported on the Friends Annual Report showing activities, goals, income and expenses for the year-all positive. Individual expenses such as shelving discussed, which was sorely needed in the BookStore.
- Nominations – no meeting
- Strategic Planning - no meeting

**Old Business**

- None

**New Business**

- Resolution 25-13 Approval for work by Dryfast Restoration – Passes Unanimously 7/0/0/
- Resolution 25-14 Approval for work by Twinforks Locksmith– Passes Unanimously 7/0/0/
- 2026 SCLS Budget– Passes Unanimously 7/0/0/ Signatures by BOD; Director furnishes back to SCLS
- Mini-golf May 9, 2026 ?? – Discussed and BOT votes that it is okay to eliminate due to expense but still host the very-successful Spring Fair same day.

**Period of Public Expression II – none**

**Executive Session** – To discuss personnel matter BOT moved into Exec Session at 7:50pm 1<sup>st</sup> motion B.Skelly,/2<sup>nd</sup> S.Joslin, passes

**Adjournment** - Board voted to move out of Executive Session at 9:06pm 1<sup>st</sup> motion M.Stutt,/2<sup>nd</sup> B Skelly, passes and then back into Regular Session which adjourned at 9:07. 1<sup>st</sup> motion B.Jay,/2<sup>nd</sup> J.Parker, passes

**Next meeting:** January 13, 2026

Respectfully Submitted,  
Barbara Skelly  
Secretary