

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
November 12, 2025 7:00pm

MEETING MINUTES -UNAPPROVED

Present: Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Susan Brosnan
Treasurer, Stephanie McEvoy Director

Absent: Rosemary Sullivan (calling in, but no voting); and Jim Parker

Guests: Pansy Cheng

Meeting was called to order by President Michael Stutt at 7:08pm

Pledge of Allegiance was recited by all attendees.

Adoption of the Agenda – 1st motion S. Joslin,/2nd F. Baker, passes

Approval of the minutes of the October 21, 2025 Board Meeting 1st motion B.Skelly,/2nd M.Stutt, passes

Period of Public Expression I - none

Correspondence – HB Civic Association invited Director and Board Secretary to attend and speak at their 11/24 meeting, re general HBPL activities and submitted some questions to address.

Feasibility Report – Pansy Cheng -Ms. Cheng gave a most comprehensive and thorough presentation of the possibilities gained from various renovations and very simple/small additions to our Library building. Much discussion ensued, very positive reactions as each element was well thought-out and completely researched.

Treasurer's Report

- Warrant 'Schedule of Claims' 1st motion S.Joslin,/2nd B.Skelly, passes
- Prepays 1st motion F.Baker,/2nd B.Jay, passes
- Payrolls 1st motion B.Skelly,/2nd S.Joslin, passes
- Financial Reports 1st motion S.Joslin,/2nd M.Stutt, passes

Director's Report / Personnel Report – Director reported on the following: Door counts up; PLDA panel attendance/discussion; SCLA meeting attendance; new event "Halloween Lawn Party"; Suffolk County Hall of Fame possibility at Library; M&T new bank accounts; Teen/Children's new computers donated by Friend of the Library; Helen Gould room partition wall use; ENL classes and personnel activities (no changes this month).

Committee Reports

- Bylaws & Policy – no meeting
- Building & Grounds – see separate Meeting Report from 11/5
- Finance & Capital Endowment – no meeting
- Fundraising & Community Outreach – no meeting
- Friends of the Library – summarized in Directors report
- Nominations – no meeting
- Strategic Planning - no meeting

Old Business

- Reminder: Annual trustee training updates – Dec 2, 2025 – All Board members encouraged to attend, especially those that are behind in their yearly mandated training requirements

New Business

- Annual Meeting – November 30, 2025 – RSVP forms were distributed, please return asap.

Period of Public Expression II – none

Executive Session – Personnel matter – Board voted to move into Executive Session at 8:5pm 1st motion B.Skelly,/2nd B Jay, passes

Adjournment - Board voted to move out of Executive Session at 9:39pm 1st motion M.Stutt,/2nd B Skelly, passes. And then back into regular session, November Board meeting was adjourned at 9:41pm 1st motion F.Baker,/2nd B Jay, passes

Respectfully Submitted,
Barbara Skelly
Secretary

Next meeting: December 9, 2025