

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
September 9, 2025 7:00pm

MEEETING MINUTES

Present: Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Jim Parker, Rosemary Sullivan, Susan Brosnan Treasurer, Stephanie McEvoy Director

Guests: None

Meeting was called to order by President Michael Stutt at 7:03pm

Pledge of Allegiance was recited by all attendees.

Adoption of the Agenda – 1st motion S. Joslin,/2nd J.Parker, passes

Approval of the minutes of the August 12, 2025 Board Meeting 1st motion S. Joslin,/2nd F. Baker, passes

Period of Public Expression I – none

Correspondence – Initial and subsequent communications sent by Mr. Ray D’Angelo, HB resident and President of HB Civic Association, having been read by all Board members, has been entered into the record.

Treasurer’s Report

- Warrant ‘Schedule of Claims -’ 1st motion B.Skelly,/2nd J.Parker, passes
- Prepays - 1st motion S. Joslin /2nd B Jay, passes
- Payrolls - 1st motion F. Baker/2nd B. Skelly, passes
- Financial Reports – 1st motion J.Parker/2nd R. Sullivan, passes

Director’s Report / Personnel Report – Director McEvoy reported on the following: Budget Vote activities- “record turnout” of almost 500 people with 411 voting to approve; Epic Insurance renewal mtg; Summer Book Club activities; Centro Corazon de Maria activities; Painted Shells addition to Library; Library of Things software launch; CCP copy/printer renewals; Blessing Box refurbish; Outreach Coordinator job duties; Good Ground Ukelele players radio show with special thanks to Stephen Young; ENL classes update and various meeting attendance.

Committee Reports

- Bylaws & Policy – Meeting – scheduled for 9/30 6:00pm (10/7 backup date)
- Building & Grounds – Meeting planned for November after review of Feasibility Study
- Finance & Capital Endowment – Meeting – not scheduled at this time
- Fundraising & Community Outreach – Meeting – took place this date, notes to follow
- Friends of the Library – no meeting at this time
- Nominations – no meeting at this time
- Strategic Planning – no meeting at this time

Old Business

- None

New Business

- To maintain a quorum at the October Board meeting it was moved from Tuesday, October 14th to Tuesday, October 21st
- United for Libraries Virtual 2025 summaries- Reports given by J.Parker; S. Joslin; B.Skelly re various topic sessions attended by these members.
- Legislative update – Pres Stutt summarized various legal bills being considered and further discussion ensued, no action at this time.
- M&T Bank – members reviewed documentation and voted unanimously in principle to move funds to this institution; formal resolution to follow with exact dollar amounts to be voted upon at next Board meeting on 10/21.

Period of Public Expression II – none

Executive Session – Required to discuss community engagement. Board voted to enter into Exec Session at 8:50pm 1st motion M.Stutt /2nd S.Joslin, passes .

Adjournment: Occurred at 9:32pm 1st motion S. Joslin /2nd F. Baker, passes .

Next meeting: October 21, 2025

Respectfully Submitted,
Barbara Skelly
Secretary