

**HAMPTON BAYS PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**  
**September 9, 2025 7:00pm**

**MEEETING MINUTES - UNAPPROVED**

**Present:** Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Jim Parker, Rosemary Sullivan, Susan Brosnan Treasurer, Stephanie McEvoy Director

**Guests:** None

**Meeting was called to order by President Michael Stutt at 7:03pm**

**Pledge of Allegiance** was recited by all attendees.

**Adoption of the Agenda** – 1<sup>st</sup> motion S. Joslin,/2nd J.Parker, passes

**Approval of the minutes** of the August 12, 2025 Board Meeting 1<sup>st</sup> motion S. Joslin,/2nd F. Baker, passes

**Period of Public Expression I** – none

**Correspondence** – Initial and subsequent communications sent by Mr. Ray D’Angelo, HB resident and President of HB Civic Association, having been read by all Board members, has been entered into the record.

**Treasurer’s Report**

- Warrant ‘Schedule of Claims -’ 1<sup>st</sup> motion B.Skelly,/2nd J.Parker, passes
- Prepays - 1<sup>st</sup> motion S. Joslin /2nd B Jay, passes
- Payrolls - 1<sup>st</sup> motion F. Baker/2<sup>nd</sup> B. Skelly, passes
- Financial Reports – 1<sup>st</sup> motion J.Parker/2<sup>nd</sup> R. Sullivan, passes

**Director’s Report / Personnel Report** – Director McEvoy reported on the following: Budget Vote activities- “record turnout” of almost 500 people with 411 voting to approve; Epic Insurance renewal mtg; Summer Book Club activities; Centro Corazon de Maria activities; Painted Shells addition to Library; Library of Things software launch; CCP copy/prINTER renewals; Blessing Box refurbish; Outreach Coordinator job duties; Good Ground Ukelele players radio show with special thanks to Stephen Young; ENL classes update and various meeting attendance.

**Committee Reports**

- Bylaws & Policy – Meeting – scheduled for 9/30 6:00pm (10/7 backup date)
- Building & Grounds – Meeting planned for November after review of Feasibility Study
- Finance & Capital Endowment – Meeting – not scheduled at this time
- Fundraising & Community Outreach – Meeting – took place this date, notes to follow
- Friends of the Library – no meeting at this time
- Nominations – no meeting at this time
- Strategic Planning – no meeting at this time

**Old Business**

- None

**New Business**

- To maintain a quorum at the October Board meeting it was moved from Tuesday, October 14<sup>th</sup> to Tuesday, October 21<sup>st</sup>
- United for Libraries Virtual 2025 summaries- Reports given by J.Parker; S. Joslin; B.Skelly re various topic sessions attended by these members.
- Legislative update – Pres Stutt summarized various legal bills being considered and further discussion ensued, no action at this time.
- M&T Bank – members reviewed documentation and voted unanimously in principle to move funds to this institution; formal resolution to follow with exact dollar amounts to be voted upon at next Board meeting on 10/21.

**Period of Public Expression II – none**

**Executive Session** – Required to discuss community engagement. Board voted to enter into Exec Session at 8:50pm 1<sup>st</sup> motion M.Stutt /2<sup>nd</sup> S.Joslin, passes .

**Adjournment:** Occurred at 9:32pm 1<sup>st</sup> motion S. Joslin /2<sup>nd</sup> F. Baker, passes .

**Next meeting:** October 21, 2025

Respectfully Submitted,  
Barbara Skelly  
Secretary