

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
August 12, 2025 7:00pm

at Hampton Bays Public Library, 52 Ponquogue Ave. Hampton Bays, NY

MEETING MINUTES - UNAPPROVED

Present: Michael Stutt, Barbara Skelly, Stefani Joslin, Jim Parker, Rosemary Sullivan, Susan Brosnan Treasurer, Stephanie McEvoy Director

Absent: Frank Baker and Barbara Jay

Guests: (2) Arriving at 7:30pm were Karl Britz and Martha Gilette

Meeting was called to order by President M Stutt at 7:03pm

Pledge of Allegiance was recited by all attendees.

Adoption of the Agenda – 1st motion J.Parker,/2nd B.Skelly, passes

Approval of the minutes of the July 10, 2025 Board Meeting 1st motion S.Joslin,/2nd J.Parker, passes

2026 Budget Presentation – Director McEvoy Presented Highlights of the Year and Budget Info for 2026 via PPT in preparation for Budget Vote on 8/13/25

Period of Public Expression I – Guests questioned the budgeting process in general and held their specific questions until PE II later in the evening

Correspondence – None

Treasurer's Report

- Warrant 'Schedule of Claims' - 1st motion J.Parker,/2nd R. Sullivan, passes
- Prepays - 1st motion R. Sullivan,/2nd S. Joslin, passes
- Payrolls - 1st motion B.Skelly,/2nd J. Parker, passes
- Financial Reports - 1st motion J.Parker,/2nd R. Sullivan, passes

Director's Report / Personnel Report – Director reported on monthly door counts; receipt of remainder of East Quogue service contract monies; HVAC issues and Grounds/Maintenance Mgr involvement; M&T Bank meeting with local personnel, awaiting custom proposal; Feasibility Study progress; ESL program enhancements and teaching personnel; Voya 403b account transition to non-Erisa type; CCP print copier replacement transition.

Committee Reports

- Bylaws & Policy – no meeting but needed for near future
- Building & Grounds – no meeting but needed for near future, awaiting report
- Finance & Capital Endowment – no meeting but needed for near future
- Fundraising & Community Outreach – no meeting
- Friends of the Library – no meeting
- Nominations – no meeting
- Strategic Planning - no meeting

Old Business

- None.

New Business

- None

Period of Public Expression II – Guests were interested to learn about specific repairs enumerated on Budget report and offered many positive suggestions on saving money and expanding communications to various publics.

Executive Session – if required – none

Adjournment at 8:11pm 1st motion B.Skelly,/2nd S. Joslin, passes

Next meeting: September 9, 2025

Respectfully Submitted,
Barbara Skelly
Secretary