

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
July 8, 2025 7:00pm

at Hampton Bays Public Library, 52 Ponquogue Ave. Hampton Bays, NY

MEETING MINUTES

Present: Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Jim Parker, Rosemary Sullivan, Susan Brosnan, Treasurer, Stephanie McEvoy, Director

Absent: Michael Stutt

Guests: None

Meeting was called to order by Vice-President Frank Baker at 7:00pm

Pledge of Allegiance was recited by all attendees.

Adoption of the Agenda – 1st motion R.Sullivan,/2nd S.Joslin, passes

Approval of the minutes of the June 10, 2025 Board Meeting 1st motion S.Joslin,/2nd J.Parker, passes

Period of Public Expression I – None

Correspondence – None

Treasurer's Report

- Warrant 'Schedule of Claims' - 1st motion J.Parker,/2nd B.Skelly, passes
- Prepays - 1st motion J.Parker,/2nd B.Skelly, passes
- Payrolls - 1st motion J.Parker,/2nd B.Skelly, passes
- Financial Reports - 1st motion J.Parker,/2nd B.Skelly, passes

Director's Report / Personnel Report – Director reported on monthly door counts; receipt of remainder of 2025 tax levy income; 2024 construction grant retainage % receipt; Grand Central Station NYC tour success; comprehensive ALA Conference Report provided; Feasibility Study progress; new software program "Lending Key"; new Bldg & Grounds Mgr activities; ESL attendance and Summer Reading Kick Off Party sponsored by Friends. In addition, progress being made with Friends Book Store clean-up and simple space-saving renovations along with notice of cancellation for Great Gatsby event.

Committee Reports

- Bylaws & Policy – no meeting
- Building & Grounds – no meeting
- Finance & Capital Endowment – no meeting
- Fundraising & Community Outreach – no meeting
- Friends of the Library – see Director notation above
- Nominations – no meeting
- Strategic Planning - no meeting

Old Business

- Duct Cleaning – postponed as Bldg & Grounds Mgr checked all vents and system is in good shape right now. Also confirmed by an outside contractor specializing in this area.

New Business

- Budget vote mailer - all members reviewed and approved separate mailer to be sent out to patrons approx. 2 weeks in advance of Budget vote date.
- Resolution 25-10 Approval for 2026 Operating Budget Tax Cap Override Passed Unanimously. Votes: Stutt-abs; Baker-Y; Skelly-Y; Joslin-Y; Jay-Y; Sullivan-Y; Parker-Y; therefore 6/0/1 majority ruling allows passing.

Period of Public Expression II – none

Executive Session – if required – none

Adjournment at 7:50pm 1st motion B.Skelly,/2nd R.Sullivan, passes

Next meeting: August 12, 2025

Respectfully Submitted,
Barbara Skelly
Secretary