

## **Emergency Closings**

The Director is empowered to close or reduce the hours of operation of the Hampton Bays Public Library due to unhealthy or unsafe building conditions, unsafe weather conditions, or other emergencies such as heating or cooling problems, or the lack of available staff. In the absence of the Director, the designated “staff member in charge” is authorized to make this decision. On days when school is in session the library will adhere to the emergency closing schedule of the Hampton Bays Union Free School District.

Notice of closing will be shared with the community on the library’s website, social media platforms, and included in the phone welcome-message.