

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
Sept 10, 2024 7:00pm

MEETING MINUTES

Present: Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Stephanie McEvoy
Director

Absent: Anthony Filorimo, Rosemary Sullivan

Guests: Ms. Maria Hultz, Bill Grylick, and Mr. John Leonard, HB Alliance

Meeting was called to order by President Michael Stutt at 7:01pm

Pledge of Allegiance was recited by all attendees.

Adoption of the Agenda – With addition of one old business item, 1st motion S. Joslin,/2nd F. Baker, passes

Approval of the minutes of the August 6, 2024 Board Meeting 1st motion B. Jay,/2nd M. Stutt, passes

Period of Public Expression I – Both Ms. Hultz and Mr. Leonard spoke briefly on behalf of the HB Alliance, once again reiterating the purpose of their group and its mission.

Correspondence - none

Treasurer's Report

- Warrant 'Schedule of Claims' 1st motion F. Baker/2nd B. Skelly, passes
- Prepays - 1st motion S. Joslin,/2nd B. Jay, passes
- Payrolls - 1st motion B. Skelly,/2nd S. Joslin, passes
- Financial Reports - 1st motion F. Baker/2nd B. Jay, passes

Director's Report / Personnel Report – Director reported on the following activities: Our beloved chinchilla “Churro” has died after a very long and happy life; Director presented us with helpful analysis re Budget Vote and how we stand with other Suffolk County libraries in terms of voter support – we are at 92%, Director is awaiting the return of our Russian artwork which is being cleaned and reframed; investigating the use of “stamps.com” in lieu of broken postage meter/scale; AC unit replacement activity-work to be completed in October; leaks all around various Library areas-which ones need immediate attention?; Suffolk County Parks Dept free admission program success; digital building plans for consultant to review; Business office organization of old files in basement; and finally ESL classes resuming on 9/19.

Committee Reports

- Bylaws & Policy – Sept 10th 6pm Public Policy Manual Review meeting was successful in terms of committee reviewing the 49 page document, changes/additions/corrections were made and to be presented to Board for vote at October meeting.
- Building & Grounds – did not meet
- Finance & Capital Endowment - did not meet
- Friends of the Library - did not meet
- Nominations - did not meet
- Strategic Planning - did not meet

Old Business

- None
- (added) Annual Trustee Training Session – all agreed that Director should invite Mr. Kevin Verbese from SCLS for an ‘in-house’ training session to satisfy requirements for yearly trustee training mandate. Date TBD.

New Business

- Lower level bathroom ceiling leak
- Basement leak - August 19th storm
 - Roof Services proposal
- Resolution 24-08 Approval for work by Roof Services of NY – Passed Unanimously. Votes: Stutt-Y; Filorimo-abs; Baker-Y; Skelly-Y; Joslin-Y; Jay-Y; Sullivan abs; therefore 5/abs/abs-- majority ruling allows passing. Roof Services to begin work asap.
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- Lower level water fountain – out of order
- Resolution 24-09 Approval for work by JP Mulvey Plumbing & Heating – Passed Unanimously. Votes: Stutt-Y; Filorimo-abs; Baker-Y; Skelly-Y; Joslin-Y; Jay-Y; Sullivan abs; therefore 5/abs/abs-- majority ruling allows passing. JP Mulvey to begin work asap.

Period of Public Expression II - none

Executive Session – (If needed) - none

Adjournment - Motion to close meeting at 8:13pm --1st motion B.Skelly/2nd S. Joslin, passes

Next meeting: October 8, 2024

Respectfully Submitted,
Barbara Skelly
Secretary/Treasurer