

HAMPTON BAYS PUBLIC LIBRARY

MEETING OF THE BOARD OF TRUSTEES

August 6, 2024 7:00pm

MEETING MINUTES

Present: Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Rosemary Sullivan, Stephanie McEvoy Director

Absent: Tony Filorimo

Guests: Mr. John J. Leonard, Esq. & President, Hampton Bays Alliance

Meeting was called to order by President Michael Stutt at 7:02pm

Pledge of Allegiance was recited by all attendees.

Adoption of the Agenda - 1st motion B. Skelly ,/2nd S. Joslin,passes

Approval of the minutes of the July 9, 2024 Board Meeting 1st motion S. Joslin ,/2nd B. Jay,passes

Budget Presentation – Director McEvoy gave a very comprehensive ppt presentation and verbal overview of the Library Budget to help residents understand the overall spending and current issues impacting budget. Very well done, so it was asked if this could be shown on a ‘loop’ during Budget Vote day Tuesday 8/13 in Library.

Correspondence - Board was presented with a hand-delivered packet of 5 pages right before start of meeting regarding public use of the Library meeting rooms. Material was reviewed and it was decided to seek legal advice.

Motions to take this action: 1st R. Sullivan/2nd M. Stutt- Board members voted in favor with the exception of one (1) who recused themselves due to conflict of interest.

Period of Public Expression I – President of newly formed Hampton Bays Alliance attended to give an overview of the mission and focus of the Alliance, which has met at the HBPL for past 3 months, citing their three (3) pillars of foundation: civility, transparency and information-gathering/sharing. President explained how their group was legally formed and works to foster a neutral position toward community activities

Treasurer’s Report

- Warrant ‘Schedule of Claims’ 1st motion M. Stutt ,/2nd S. Joslin,passes
- Prepays 1st motion B. Skelly ,/2nd B. Jay,passes
- Payrolls 1st motion S. Joslin,/2nd F. Baker,passes
- Financial Reports 1st motion R. Sullivan,/2nd M. Stutt,passes

Director’s Report / Personnel Report – Director reported on highest number door count for July over 10,000; receipt of 100% tax/pilot/ LLSA payments at this point; emergency skylight repair required due to leakage; annual insurance policy review; new Met Life vision coverage offered to staff; Maintenance staff medical leave and temporary replacement personnel; and ESL class schedule.

Committee Reports

- Bylaws & Policy – did not meet, but scheduled a meeting 6pm 9/10 to review and finalize various public policies that were recently revised
- Building & Grounds – did not meet.

- Finance & Capital Endowment – did not meet.
- Friends of the Library – did not meet. Director made mention that Friends recent ‘Silent Art Auction’ was a big success.
- Nominations – did not meet.
- Strategic Planning - did not meet.

Old Business

- Art restoration update – Director reported on two proposals received to clean/restore/reframe Russian artwork that HBPL owns, Board voted to award work to Greenport Art & Design Emporium. Motions to take this action: 1st motion F. Baker, /2nd S. Joslin, passes—all Board members voted unanimously to move forward on this expenditure of approx.. \$2500-\$3000.
- Trustee training reminder – Trustees reminded that before EOY they need to complete the mandatory 2-hour online training session on any/various topics related to NYS Library Trustee duties

New Business – none at this time.

Period of Public Expression II – none at this time.

Executive Session – Optional (only if needed)

Adjournment - occurred at 8:33pm 1st motion F. Baker, /2nd B. Skelly, passes

Respectfully Submitted,
Barbara Skelly
Recording Secretary

Next meeting: September 10, 2024