

HAMPTON BAYS PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
June 11, 2024 7:00pm

MEETING MINUTES

Present: Michael Stutt, Frank Baker, Barbara Skelly, Barbara Jay, Stefani Joslin, Anthony Filorimo, Rosemary Sullivan, Stephanie McEvoy Director

Guests: Ms. Pansy Chang, non-resident/outside vendor; No other guests

Meeting was called to order by President Michael Stutt at 7:00pm

Pledge of Allegiance was recited by all attendees.

Adoption of the Agenda - 1st motion B. Skelly,/2nd F. Baker, passes

Approval of the minutes of the May 14, 2024 Board Meeting 1st motion S. Joslin,/2nd A. Filorimo, passes

Pansy Cheng/Mei Woo Designs – Ms. Chang, Architect and Certified Interior Designer gave a comprehensive overview of conducting a multi-phase “Feasibility Study” to determine whether or not/and how the HBPL might renovate/expand or make realistic changes to enhance both structure and services. She has worked on many libraries throughout NY and gave us insight into the process ‘soup to nuts’. Many questions ensued from Board Members. Ultimately, after much discussion, Board voted unanimously to commence the feasibility study with a total base service cost of \$8,080. It was agreed that the process would officially start in the fall.

Period of Public Expression I - None

Correspondence - None

Treasurer’s Report

- Warrant ‘Schedule of Claims’- 1st motion B. Skelly,/2nd A. Filorimo, passes
- Prepays- 1st motion F.Baker,/2nd A. Filorimo, passes
- Payrolls - 1st motion M. Stutt,/2nd B. Skelly, passes
- Financial Reports - 1st motion S. Joslin,/2nd R. Sullivan, passes

Director’s Report / Personnel Report – Director reported on various activities including comprehensive report on LI Library Conference; Success of Tapas Par-Tee & Mini-Golf event; Expansion of ESL program; removal of front circ desk plexi-glass panels; Maintenance Dept activities; 3 HVAC unit replacements (under NYS Grant); Interview & Hiring of Business Mgr Asst; and tax revenue receipts. Also Personnel Report summarizing hiring/resignations/changes of status etc.

Committee Reports

- Bylaws & Policy – no meeting
- Building & Grounds – no meeting
- Finance & Capital Endowment – no meeting
- Friends of the Library – R. Sullivan reported on a meeting with Kate Berman - Friends now have 100 members but would like to grow more. Director reported on the most recent meeting, transition with new President Kate Berman, good sales reported from EBay book sales through book store personnel and reminder of July 20th Art Sale event.
- Nominations – no meeting
- Strategic Planning - no meeting

Old Business

- None

New Business

- Montauk Library tour – B.Skelly gave verbal and written report of visit to Montauk Library, hosted by Denise DiPaolo, who highlighted renovation and many innovative features that we might consider for HBPL at some point. Their emphasis is on sustainability and environmental/natural integration.
- Resolution 24-06 Approval to purchase HVAC equipment from Thermal Solutions – Passed Unanimously. Votes: Stutt-Y; Filorimo-Y; Baker-Y; Skelly-Y; Joslin-Y; Jay-Y; Sullivan-Y therefore 7/0/0 majority ruling allows passing. Equipment to be installed in the fall.
- Art wall – Director has earmarked a space to showcase various Original Art pieces that we have had in storage, or previously displayed in obscure areas. Russian artist Burluik paintings will now be highlighted. 2 need new framing and stretching, which will be cost-estimated.

Period of Public Expression II - none

Executive Session – (If required) - none

Adjournment - Meeting adjourned at 8:53pm 1st motion M. Stutt/2nd F. Baker, passes.

Respectfully Submitted,
Barbara Skelly
Secretary

Next meeting: July 9, 2024