

HAMPTON BAYS PUBLIC LIBRARY
MEETING MINUTES OF THE BOARD OF TRUSTEES
September 12, 2023, 7:00pm

Members Present: Director Stephanie McEvoy, Barb Skelly, David Zimmerman, Michael Stutt and Anthony Filorimo

Members Absent: Kathy Dunn, Hilary Rose, Frank Baker

Meeting was opened at 7:00pm by Pres Skelly.

Adoption of the Agenda approved: D Zimmerman/T Filorimo 4/0/0/0

Approval of the Minutes of the August 8, 2023 Board Meeting: T Filorimo/M Stutt

Period of Public Expression I: No guests present

Correspondence – Director McEvoy read a complimentary patron letter regarding Sara Bedell and her positive, customer-centric attitude.

Treasurer's Report – Reviewed by D Zimmerman, all approved and motions carried as follows:

- Warrant 'Schedule of Claims- B Skelly/T Filorimo
- Prepays-D Zimmerman/M Stutt
- Payrolls-B Skelly/M Stutt
- Financial Reports – T Filorimo/D Zimmerman

Director's Report / Personnel Report – Director McEvoy went through the activities and initiatives for previous month and made special mention to thank the Friends of HBPL for funding the new SenSource counting devices for the entrances to our library and their contribution to the new phone system.

Committee Reports

- Bylaws & Policy – September 27th 6pm planned to review public policies
- Building & Grounds – did not meet
- Finance & Capital Endowment – did not meet
- Friends of the Library – met to review summation of Summer events and pre-planning future events
- Nominations – meeting planned for October to begin vetting candidates for Trustee positions
- Strategic Planning - did not meet

Old Business - None

New Business

- Resolution 23-17 Approval for 2024 Operating Budget Tax Cap Override – Approved, motion passed 4/0/0/0
- Library of Things policy and lending agreement – Approved, motion passed 4/0/0/0
- NYLA Conference November 2023-Approved, but specifics still in discussion for sending two (2) staff for Upstate NY 3-day conference.
- Friends of the Library 2024 (spring fest & mini-golf) – pre-plan discussion to combine these two events to one day

- Construction Grant – close deadline to submit for \$60,650 expenditure (we could receive a grant of \$30K towards this) for purchase/repair of three (3) AC units plus balance of new security system cameras.
Approved 4/0/0/0

Period of Public Expression II-no guests present

Executive Session – Legal update. Approved, motion to enter into session at 8:13. Discussion ensued. Exec session ended at 8:27pm.

Regular Board meeting re convened at 8:28pm, no further discussion and then adjournment at 8:30pm.

Respectfully Submitted,

Barbara Skelly

Next meeting: October 10, 2023