

Hampton Bays Public Library

Minutes of the December 12, 2023, Long Range Planning Meeting

Unapproved

Present: B. Skelly, D. Zimmerman, F. Baker, M. Stutt, H. Rose, A. Filorimo and S. McEvoy

Absent: None

Guest: B. Jay and S. Joslin

The meeting was opened at 6:05 pm by President Barbara Skelly.

The agenda was adopted. M. Stutt/ H. Rose 7/0/0

The trustees and director went through the current Hampton Bays Public Library Long Range Plan of Service for the years of 2019-2023

Adjourned at 7:00 pm.

Hampton Bays Public Library

Minutes of the December 12, 2023, Regular Meeting

Unapproved

Present: B. Skelly, D. Zimmerman, F. Baker, M. Stutt, H. Rose, and S. McEvoy

Absent: None

Guest: B. Jay and S. Joslin

The meeting was opened at 7:15 pm by President Barbara Skelly.

The agenda was adopted. H. Rose/ K. Dunn 7/0/0

The minutes from the November 14, 2023 Regular Board Meeting as amended were approved.

B. Skelly/ K. Dunn 7/0/0

Period of Public Expression I: None

Correspondence: Stephanie read several thank you cards from staff thanking the board for the annual dinner.

Treasurer's Report:

The schedule of claims (Warrant #1) dated for December 12, 2023, in the amount of \$47,995.38 was approved. A. Filorimo /F. Baker 7/0/0

The listed prepaids for check numbers 32710-32723 in the amount of \$27,217.78 was approved. D. Zimmerman/H. Rose 7/0/0

The payroll dated 11/10/2023 for \$51,567.64 and payroll dated 11/24/2023 for \$50,561.89 were approved. A. Filorimo/M. Stutt 7/0/0

The budget report year to date and the monthly budget report for November 2023 were approved. K. Dunn/H. Rose 7/0/0.

Director's Report:

Stephanie began by describing the way Suffolk Cooperative Library System previously held their annual Legislative Breakfast, and how it happened this year. Stephanie felt this year's event was much more successful.

Sister Mary Beth Moore is continuing to hold the ESL classes but would like to be replaced soon.

Stephanie also reported on the need for safety updates in the building, specifically two recent estimates including a handrail in the middle of the concrete steps at the parking lot entrance to the building.

Personnel Report:

Stephanie reported on the one personnel change for the month.

Committee Reports:

Bylaws and Policy Committee did not meet.

Building and Grounds Committee did not meet.

Finance and Grants Committee did not meet.

The Friends of the Library met and Stephanie reported on the meeting and provided the annual financial report.

Nominations and Personnel Committee met on November 3rd to interview their final candidates and presented their recommendations at the November board meeting.
Strategic Planning Committee met tonight with the full committee.

Old Business:

None

New Business:

- Rear stair handrail: The two estimates were discussed,
- Wind Phone: The idea was discussed, and it was agreed upon to move forward with plans to construct one on the property.

Period of Public Expression II: None

The meeting was adjourned at 8:46 pm
Respectfully Submitted by H. Rose