

Hampton Bays Public Library

Minutes of the November 14, 2023, Regular Meeting

Present: B. Skelly, D. Zimmerman, F. Baker, M. Stutt, H. Rose, and S. McEvoy

Absent: A. Filorimo

Guest: None

The meeting was opened at 7:00 pm by President Barbara Skelly.

The agenda was adopted. D. Zimmerman/ K. Dunn 6/0/0

The minutes from the October 11, 2023 Regular Board Meeting as amended were approved. F.

Baker/ B. Skelly 6/0/0

Period of Public Expression I: None

Correspondence: Stephanie read a comment from a patron with a glowing recommendation for the adult tech department and the benefits of the services that are offered.

Treasurer's Report:

The schedule of claims (Warrant #1) dated for November 14, 2023, in the amount of \$63,158.65 was approved. H. Rose /B. Skelly 6/0/0

The listed prepays for check numbers 32643-32661 in the amount of \$51,232.85 was approved.

F. Baker/K. Dunn 6/0/0

The payroll dated 10/13/2023 for \$51,213.79 and payroll dated 10/27/23 for \$52,602.87 were approved. D. Zimmerman/M. Stutt 6/0/0

The budget report year to date and the monthly budget report for October 2023 were approved.

K. Dunn/H. Rose 6/0/0.

Director's Report:

Stephanie reported on the recent bequest from Iris Fanny Burckhardt, a nice surprise, with Hampton Bays Library being one of several local companies to receive one. Evening ESL classes are continuing with success and there was a male ESL instructor who was looking to volunteer teaching some of the courses. Stephanie worked with Scott from Fluid Imagery to inventory all of the technology in the building and provided her with a comprehensive inventory list. A motion was made to approve the expenditure of \$4,350 to purchase the equipment (8 cameras) to be installed in our current system as well as \$750 for a new quad outlet to be installed in the Children's Room. (K. Dunn- yes, B. Skelly-yes, F. Baker-yes, D. Zimmerman-yes, M. Stutt-yes, H. Rose-yes).

Personnel Report:

Stephanie reported on the one new hire and change of status for a current staff member.

Committee Reports:

Bylaws and Policy Committee will meet in the New Year to include the new trustees.

Building and Grounds Committee did not meet but motions we made during this meeting.

Finance and Grants Committee did not meet.

The Friends of the Library met and Frank attended and reported.

Nominations and Personnel Committee met with several candidates and are ready to recommend three candidates. A motion was made to approve the three candidates as trustees of the HBPL. (K. Dunn- yes, B. Skelly-yes, F. Baker-yes, D. Zimmerman-yes, M. Stutt-yes, H. Rose-yes).

Strategic Planning Committee will meet on December 12th before the monthly board meeting.

Old Business:

There was Resolution 23-21 Approval of the SCLS Proposed FY 2024 Budget (K. Dunn- yes, B. Skelly-yes, F. Baker-yes, D. Zimmerman-yes, M. Stutt-yes, H. Rose-yes).

New Business:

- Resolution 23-18 Motion to Rescind 22-04 (K. Dunn- yes, B. Skelly-yes, F. Baker-yes, D. Zimmerman-yes, M. Stutt-yes, H. Rose-yes).
- Resolution 23-19 Motion to approve authorization of remote meeting attendance was made. (K. Dunn- yes, B. Skelly-yes, F. Baker-yes, D. Zimmerman-yes, M. Stutt-yes, H. Rose-yes)
- Resolution 23-20 Motion to approve the use of videoconferencing at public policy was made. (K. Dunn- yes, B. Skelly-yes, F. Baker-yes, D. Zimmerman-yes, M. Stutt-yes, H. Rose-yes)

Period of Public Expression II: None

The meeting was adjourned at 8:46 pm
Respectfully Submitted by H. Rose