

Hampton Bays Public Library

Minutes of the December 13, 2022 Regular Meeting

Present: B. Skelly F. Baker, M. Stutt, K. Dunn and S. McEvoy

Absent: H. Rose, D. Zimmerman, A. Filorimo

Guest: None

The meeting was opened at 7:04 pm by President B. Skelly.

The agenda was adopted. K. Dunn/ F. Baker 4/0/0

The minutes from the November 8, 2022 Regular Board Meeting was approved. F. Baker/K. Dunn 4/0/0

The minutes for the November 8, 2022 Special Bylaws and Policy Committee Meeting was approved. B. Skelly/ F. Baker 4/0/0

Period of Public Expression: None

Correspondence: Stephanie read a thank you note from Charlotte A. Kenreich praising Stephen Young for his competence, patience and kindness.

The schedule of claims dated for December 13, 2022, in the amount of \$202,013.55 was approved. K. Dunn/ M. Stutt 4/0/0

The listed prepays for check numbers 31958-31979 in the amount of \$32,931.60 was approved. K. Dunn/ M. Stutt 4/0/0

The payroll dated 11/10/2022 for \$53,296.24 and payroll dated 11/25/2022 for \$54,017.73 were approved. K. Dunn/ M. Stutt 4/0/0

The budget report year to date and the monthly budget report for November 2022 were approved. F. Baker/K. Dunn 4/0/0.

Director's Report: Before reporting, Alex Giresi, our new YA Department Head was introduced to the board. Stephanie reported on a number of areas, including staff training and meetings she attended. An update of the Blessing Box and new security upgrades was given as well.

Personnel Report:

The board approved of the hiring of Alexandra Giresi, YA Department Head with a start date of 11/9/2022. The resignations of Victoria Urbelis, Head of Teen Services effective 10/21/2022 was approved. Baker/K. Dunn 4/0/0.

Committee Reports:

Bylaws and Policy Committee will schedule a meeting prior to 1/10/23

Building & Grounds Committee will meet in February

Finance and Grants Committee did not meet.

The Friends of the Library met on November 28th Stephanie attended and reported on their annual meeting and reviewed the items on the Library Wish List that were generously funded by the Friends. Nominations and Personnel Committee did not meet.

Strategic Planning Committee did not meet but our Long Range Plan is set to expire in 2023 so upcoming meetings will need to be scheduled.

Old Business:

1. 22-11 Approval of a per document notary fee: Approved
2. 22-12 Approval of Snow Closing Procedure: Approved
3. 22-13 Approval of Agreement with Volz & Vigliotta: Approved
4. 22-14 Approval of SCLS 2023 Budget: Approved

New Business:

- Granted Wish List from Friends of the Library
- Review of January Annual Meeting (committees and goals)
- 22-15 Approval of Increase in Employee Health Insurance Contribution: Approved
- 22-16 Approval of Adoption of Sunday Pay Policy: Approved
- 22-17 Approval of Dress Code: Approved

Period of Public Expression II: None

The meeting was adjourned at 8:42 pm
Respectfully Submitted by H. Rose