

HAMPTON BAYS PUBLIC LIBRARY

TEEN DEPARTMENT USE GUIDELINES:

The Teen Department is for teens in 7th-12th grades only, including Study Room use. Children below 7th grade, or adults, are not permitted in the department for an extended period. All patrons are allowed in the department to find necessary materials for checkout.

Parents: If parents are waiting for their child, they must wait in the adult department unless a parent is helping their child with a school project. Since the teen department is intended to be a safe space for teens, restricting to teen patrons respects their rights and their space.

Tutors: Tutor must sign-up with the Teen Reference Desk to use the Study Room. If the tutoring room is in use and there are no private spaces available, permission may be granted by a librarian to use the tables in the teen reading room. The tables in the teen reading room are not available for tutoring during busy times. Exceptions may be made, however, permission from a librarian must be granted each time.

Computer use: Computers are for teens in 7th-12th grades. Adults and children younger than 7th grade are not allowed to use teen computers. Exceptions may be granted at the librarian's discretion and include adult technology classes which occasionally meet on weekday mornings, or for a teen tutor who needs quick access.

Group project/study: Teens may work on group projects or group study using the teen reading room tables, or the study room if it is available.

Bathroom: Bathrooms must be locked at all times with the keys left at the teen reference desk. Anyone may use the restrooms; however, only one teen may use the restroom at a time.

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