

Library Photo Policy:

As a public library, the Hampton Bays Children's Room will use staff-produced images of library programs, events and other activities to advance the mission of the library.

By registering for programs you authorize the use and reproduction by the library, or anyone authorized by the library, to any photographs, audio or video taken while at HBPL, without compensation. For safety and privacy reasons children's names will NEVER be published with accompanying photos without a signed waiver of parental/guardian permission.

All negatives and positives, photographic prints and digital photo files shall constitute HBPL property, solely and completely.

Use of Photos:

All photographs created by the HBPL Children's Room staff are the property of the photographer and institution and are available for use by HBPL's faculty and staff and, with prior approval, off-site media outlets and publications. Images should be credited as "HBPL Children's Room" in all print and electronic publications.

Downloading of photos for personal use:

Patrons and parents are free to download any photo of their child from the Children's Room Blog or Facebook page. You may save it to your computer and print out yourself, transfer it to a disc and print it out at a local printer or save it to your computer and upload it to a photo website to print out and send to you.

Prohibited Uses of Photos

All HBPL Children's Room photos are copyrighted and may not be used as stock photography.

For questions regarding the use of HBPL photographic images, please contact the Head of Children's Services or Library Director.

